

POLICY SIGN OFF SHEET (one child per form)
Mountain Top Children's Museum

Child's Name: _____

I understand that ALL my child(ren)'s paperwork is due on the first day of enrollment:

- Liability Waiver
- Information Form
- Medical Statement. Allergies & Other health concerns may require further paperwork
- Copy of Immunization Card / or Waiver
- This Policy Sign off Sheet

Initial ____

I understand that cancellations need to be made 1 week prior to date enrolled to receive a full refund.

Initial ____

I understand that there are no Sick days or Make up days.

Initial ____

I understand that if I sign my child(ren) up after 5:30pm the night before and there is availability, that I will be charged.

Local: Drop-in rate of \$55/child. Guest: TBD.

Initial ____

I understand that payments are due at the beginning of each month, that my deposit/down payment is applied to my child(ren)'s last month of attendance, AND that a payment by check or cash is preferred.

(If this is not possible please let us know ASAP and we will work with you).

Initial ____

I understand that pick up time is by 5:30pm and that I can be charged a late fee. \$1 / minute / child.

(Please call ASAP and do not be a repeat offender to avoid this charge).

Initial ____

I have read and agree to the MTCM's Parent Policies and Procedures.

Initial ____

I understand that MTCM may take my child on Summit County's public transportation for field trips that I sign them up for or any other given day I send my child to camp.

Initial ____

Parent/Guardian Signature: _____

Date: _____

